

# 2009 Great Mountains International Music Festival & School

## Intern Application

### 1. Applicant Information

Photo Here	Name	Korean		English		
	Date of Birth		Residence Number			
	Age					
	Occupation		e-mail			
	Current Address			Sex	♂M( ) ♀F( )	
	Home Phone			Mobile		

### 2. Education

School	Major	Start Date	End Date	Duration

### 3. Work Experience (volunteering, internship, other occupation, etc.)

Duration of experience	School/Company	Title	Description

### 4. Language Proficiency Exams and Score Report / Language Training Experience

Language	Exam Name	Score	Note
English			
Other			

### 5. Have you lived in a foreign country outside of Korea?

5a. Duration:

5b. City, Country:

5c. Reasons for living abroad and activities while abroad:

### 6. Do you have your own housing accommodations in YongPyong?

6a. If you do, what is the address? :

7. Do you drive and have a license?

8. Can you provide your own car?

8a. Type of vehicle:

9. Can you bring a laptop computer?

9a. Computer Skills: MS Word ( ) MS Excel ( ) MS PowerPoint ( ) Access ( )  
Other ( ) Please specify:

10. List any musical training background if you are not a music major.

11. What are the reasons for you to apply to the GMMFS internship program?

12. Please describe if you have specific skills that can be applied towards your internship experience.

13. Available dates for internship:  May – Aug  July – Aug

14. Internship Opportunities: Please indicate the position being applied for.

Please refer to [Summer Internship Program](#) file for detailed job descriptions.

1<sup>st</sup> choice:

2<sup>nd</sup> choice:

3<sup>rd</sup> choice:

a. PR/Marketing (4)

- Assist with creation of concert/event program books, fliers, posters, operations manual
- Daily promotion of programs and events
- Airport booth operations
- Box Office Management: ticket sales, program book sales, t-shirt sales
- Master class ticket sales
- Assist with creation of reports to sponsors
- Organization and maintenance of press materials including press clippings
- Aiding the photo and video journalists upon supervisor's assignment
- Press Room Management
- Translating documents (mostly press reviews) upon staff's assignment
- Posting daily news to website
- PR Office receptionist: answering phones; being a runner to assist PR staff

b. Artistic Administration (5)

- Assistant to Artistic Director
- Artist Liaison/Outreach Program Intern
- Artist Liaison/Hospitality Intern
- Program/Music Library/Schedule Intern: May – August (NY & YP)

c. School (3)

- School Administration: part-time March – May in NY, full time May – August
- Emerald Hall Administration and Production
- Head Resident Counselor

d. Office Administration (2)

- Housing/Transportation Coordinator
- Meals Coordinator/Office Assistant

e. Stage Crew (4)

- Stage set-up and breakdown for rehearsals and concerts
- Equipment set-up and breakdown
- Interface with television and radio crews

15. Please briefly describe your future plans (academics, career, etc.)

16. Please share anything that you would like us to know.

Signature:

Date:

Please send completed applications to:

e-mail: [festival@gmmfs.com](mailto:festival@gmmfs.com)

or

fax : 212-689-1953

direct mail: Great Mountains Music Festival

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